

# RP-ALARA Association Summer Meeting

June 18-20, 2024, Portland, ME



**Portland Harbor Hotel**  
468 Fore St., Portland, ME 04101  
(207) 775-9090

## Hotel Reservation:

- **Group Rate: \$289 (net).** Please note: The rate of \$319 will appear on your reservation confirmation. Your final bill will reflect a \$30 credit per night.
- **Room Block: June 17-20.** If you plan to check-in on the 16th, contact the hotel by phone to receive the group rate. All room nights after the 20th will be the standard hotel rates.
- **Reservations must be made by April 30, 2024.** Group rates and availability are not guaranteed after April 30.

## Vendor Registration:

- **\$2,200 per booth (includes 2 booth personnel).**
- **\$500 for each additional booth personnel.**
- **Only one company per booth.**
- **Booths are first come, first served during set-up on June 18th.**
- **Complete the attached registration and credit card authorization and send to [nsa@partinandassociates.com](mailto:nsa@partinandassociates.com) by April 30, 2024.**



## Tentative Schedule

### Tuesday, June 18

- Registration/Set-Up (Starting at 12pm)
- Evening Reception

### Wednesday, June 19

- Meeting (8 am-4pm)
- Evening Reception/Activity

### Thursday, June 20

- Meeting, Half Day (1pm Wrap-Up)

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## VENDOR REGISTRATION

### **Company Information**

Company  Phone #

Address  City

State  Zip  Email

Company Representative Name

Email  Phone #

### **Booth Personnel 1**

Name  Email

Phone #

### **Booth Personnel 2**

Name  Email

Phone #

### **Additional Booth Personnel (\$500 per person)**

Name  Email

Phone #

Name  Email

Phone #

Total # of spouses attending (no additional charge)

Total # personnel and spouses attending meals & events

**PARTIN**  
& associates inc. *since 1982*

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## VENDOR PAYMENT

### **For Credit Card Payments:**

Company Name:

Name on Card:

Address:

City  State  Zip

Email for receipt:

Card Number:

Exp. Date:  CVV:

Vendor Booth - \$2200 QTY:

Additional Personnel - \$500 QTY:

**TOTAL PAYMENT:**

### **For Check Payments:**

**Make Checks Payable to: PARTIN & ASSOCIATES**

**Mail to:** Partin & Associates  
ATTN: NSA  
7104 Peach Court  
Brentwood, TN 37027

For registration or payment questions, please contact Amanda:  
[amanda@partinandassociates.com](mailto:amanda@partinandassociates.com) or (615) 400-4016